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Introduced by Council Member Becton and Co-Sponsored by Council Member Gulliford and substituted by the Transportation, Energy and Utilities Committee:

Indicates words added to sub. Indicates words removed. ORDINANCE 2018-271

AN ORDINANCE REGARDING CHAPTER 654 (CODE OF REGULATIONS), SUBDIVISION ORDINANCE CODE, 654.110 SECTION AMENDING (PROCEDURE FOR APPROVAL AND RECORDATION OF FINAL PLAT) REQUIRE WARRANTY OF REQUIRED IMPROVEMENTS AS A PREREQUISITE TO APPROVAL OF PLAT, AND REQUIRE POST CONSTRUCTION WARRANTY; AMENDING SECTION 654.111 (DESIGN STANDARDS: STREETS), TO CREATE A NEW SUBSECTION (O) TO REQUIRE A MINIMUM ROADWAY PAVING WIDTH OF 24 FEET FOR RESIDENTIAL SUBDIVISIONS INCERTAIN ZONING DISTRICTS; AND TO CREATE A NEW SUBSECTION (P) TO REQUIRE ACCEPTANCE OF ALL NEW ROADWAYS IN DEVELOPMENTS TO BE IN A MULTI-STEP PROCESS; AMENDING SECTION 654.115 (DESIGN STANDARDS: ACCESS TO THE PUBLIC RIGHT-OF-WAY), TO REQUIRE NEW COMMERCIAL DEVELOPMENTS FRONTING COLLECTOR HIGHER FUNCTIONALLY CLASSIFIED ROADS OR PROVIDE FOR VEHICULAR INTERCONNECTIVITY THROUGH PARKING LOTS AND SERVICE DRIVES ADJACENT PROPERTIES AND REQUIRING EXISTING TO COME DEVELOPMENTS INTO COMPLIANCE UPON ENLARGEMENT SUBSTANTIAL OR IMPROVEMENT; 744 AMENDING CHAPTER (STREET CONSTRUCTION 744.110 REGULATIONS), SECTION (STREET WORK IN RIGHTS-OF-WAY; PERMIT; EXCAVATIONS;

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BE IT ORDAINED by the Council of the City of Jacksonville:

VIOLATIONS, CIVIL PENALTIES, ENFORCEMENT AND

ABATEMENT), ORDINANCE CODE TO REQUIRE WARRANTY

FOR WORK TO BE COMPLETED IN THE RIGHT-OF-WAY;

PROVIDING AN EFFECTIVE DATE.

Section 1. Amending Section 654.110 (Procedure for approval and recordation of final plat), Chapter 654 (Code of Subdivision Regulations), Ordinance Code. Section 654.110 is hereby amended to read as follows:

Sec. 654.110. - Procedure for approval and recordation of final plat.

- Title certification and real estate taxes. taxes. A (a) final plat shall be accompanied by a title opinion of an attorneyat-law licensed in Florida or a certification by an abstractor or a title company, addressed to the City of Jacksonville and certified to a date within 30 days of submission, showing that record title to the land as described and shown on the plat is in the name of the person executing the dedication, if any, as it is shown on the plat and, if the plat does not contain a dedication, that the developer has record title to the land. The title opinion or certification shall also show mortgages not satisfied or released of record in accordance with F.S. § 177.041, other encumbrances, and a certificate from the developer's attorney, abstract company or the Tax Collector that taxes due and payable at, or prior to, the time the application for final approval or acceptance is filed have been paid.
- (b) Ownership of improvements. Upon approval and recordation of the final plat and after the construction of required improvements has been inspected and approved by the City, JEA or other approving entity, ownership of the improvements shall vest in

the City, except that:

(1) The title to the street lighting standards shall vest in the appropriate electric utility serving the area.

- (2) The title to water and/or sewerage system improvements located within the territory covered by a certificate of public convenience and necessity issued by the State Public Service Commission shall vest in the holder of the certificate.
- (3) The title to water and/or sewerage system improvements in areas not covered by certificates of public convenience and necessity shall vest in the JEA where the continuing services are to be provided by the JEA, except where the interest in titles has been expressly denied by the JEA.
- (4) The rights-of-way within the subdivision must be specifically accepted by the City for maintenance of the drainage collection system and roadways.
- accompanied by an updated certification by the developer's attorney or abstract company or Tax Collector and statements by the owner or dedicator shall be submitted in writing to the Director. Fees as required for the review of final plats shall be paid to the Tax Collector and a receipt therefrom shall accompany the application. The Director shall process such application as provided in the Land Development Procedures Manual. The Director shall process an application for final plat as provided in this Section. The Land Development Procedures Manual and the current City Specifications shall be updated as required to be consistent with this Section, and Sec. 654.111. The application must be accompanied by the following in order to be deemed complete:
 - (1) an updated certification by the developers attorney

 or abstract company or Tax Collector that taxed due and payable at, or prior to, the time the application for final approval or acceptance is filed have been paid, and statements by the owner or dedicator submitted in writing;

- (3) a receipt from the Tax Collector showing that the fees as required for preliminary and final plat review have been paid.
- (d) Construction of required improvements, within, or directly related to a proposed plat; alternatives in lieu of completion of required improvements; warranties required.

In order to assure that the required improvements as depicted on a proposed plat and related approved engineering plans will be completed, a warranty ("Warranty to Complete Required Improvements") shall be provided to the City in one of the four (4) forms provided in this Section as a prerequisite to filing/recording a plat. Additionally, there shall be a warranty period after completion of the required improvements ("Post Construction Warranty Period"), pursuant to subsection 654.110(e), below.

The amount of the warranty for the required improvements shall be equal to one-hundred percent (100%) of the total cost of the remaining required subdivision improvements, as estimated by a licensed Florida engineer. Cost estimates for the required improvements shall be signed and sealed by the developer's engineer and approved by the Director.

The developer shall comply with one of the enumerated alternatives. If alternative (2), (3) or (4) is used, it will the warranty amount shall also include the cost of placing permanent reference monuments (PRMs), as required in this Chapter, together

A developer may extend, renew or substitute collateral described in paragraphs (2)—(4) one or more times; provided, that no extension or renewal thereof or substitute therefor shall have a maturity or expiration date later than the time for completion of the improvements. The time for completion of the improvements shall be approved by the Director. All work conducted outside of the proposed plat as part of the proposed development, when located within the City's right-of-way, shall be subject to the security and warranty requirements of Chapter 744.110(c), and shall be incorporated into one of the enumerated alternatives listed below.

with the survey costs incident to their proper placement.

- (1) <u>Construction of required improvements prior to plat.</u> In the event the developer exercises the right to construct and complete required improvements prior to approval of the final plat, the City shall automatically become vested with the right to enter upon the property to be platted for purposes of inspecting the construction of improvements during the progress of the construction. The developer's engineer shall, upon completion of the entire work on one or more units of the subdivision, furnish the Director with a written certificate of the completion accompanied by the records and data as herein prescribed. If the Director finds that the completion of the required improvements complies with these regulations, the final plat shall be approved.
- (2) <u>Cash deposit</u>. The developer shall deposit with the City or place in an account subject to the control of the City cash in the form of a certified check or cashier's check. in the full amount of the total sum of the engineering and construction costs for the installation and completion of the required improvements. If the remaining estimated cost is \$1,000 or less, the developer may provide a personal check.

The developer shall be entitled to secure draws from the deposits or account as installation progresses at stages of construction established by the Director but not more frequently than monthly. A draw from the <u>case cash deposit</u> or account shall be made only within may be made 30 days after the developer's engineer has certified to the City that the cost of improvements installed equals or exceeds the amount of the draw requested plus previous draws made and the Director has inspected the improvements and authorized the draw.

The Director shall have the right to reduce the amount of a requested draw to an amount he feels is justified based upon his inspection of the improvements and shall also have the right to refuse to approve a requested draw so long as the developer fails to be in compliance with any of the terms and conditions of the final plat or final engineering plans and specifications for the improvements.

The developer shall be entitled to receive interest earned on the deposit or account. The City, after 60 days' written notice to the developer, shall have the right to use the cash deposit or account for the completion of the improvements in the event of default by the developer or failure of the developer to complete the improvements within the time required by the Director.

the City a personal bond secured by an unconditional and irrevocable letter of credit issued by a state or national banking institution. the total of engineering and construction costs for the installation and completion of the required improvements, which The letter of credit shall be issued by a state or national banking institution to the City. The letter of credit and shall be in the form approved by the Office of

General Counsel. During the process of construction, the Director may reduce the dollar amount of the personal bond and letter of credit on the basis of work completed. The City, after 60 days' written notice to the developer, shall have the right to use any funds resulting from drafts on the letter of credit for the completion of the improvements in the event of default by the developer or failure of the developer to complete the improvements within the time required by the Director.

(4) <u>Surety Bond</u>. The developer shall furnish to the City a surety bond in the form and by a surety <u>authorized to do business in the state and</u> approved by the Office of General Counsel guaranteeing that, within the time required by the Director <u>from final plat approval</u>, the required work will be completed in full accordance with the final plat and all conditions attached thereto within the time for completion as <u>approved by the Director from final plat approval</u>, eopies of which Copies of the plat and all conditions shall be attached to and constitute a part of the bond agreement. The bond shall be in an amount equal to 100 percent (100%) of the sum of engineering and construction costs.

During the process of construction, the Director may reduce the dollar amount of the bond on the basis of work completed. The City, after written notice to the developer, shall have the right to bring action or suit on the surety bond for the completion of the improvements in the event of default by the developer or failure of the developer to complete the improvements within the time required by the Director.

The final plat and any supplemental material shall be held in escrow by the Director until the developer has fulfilled all

requirements of this Chapter and the Land Development Procedures Manual. Upon completion of all such requirements to the satisfaction of the Director, or his designee, and approval by the Director of the construction of all improvements; or in lieu thereof, the posting of security as provided in subsection (e) of this Section; and payment by the developer of required plat recording fees to the Clerk of the Circuit Court; the Director shall record the plat.

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(e) Post-Construction Warranty. Upon the installation of the first-lift for roadways, a request may be made for acceptance of the required improvements that were secured by the Warranty to Complete the Required Improvements. The request shall be made by the person, firm or corporation seeking such acceptance who shall first furnish a good and sufficient bond (known as the Post-Construction Warranty Bond) acceptable to the City in an amount equal to fifteen percent (15%) of the total of all construction contracts issued for the required improvements that the City has accepted for maintenance, plus the cost to secure the application of the wearing surface course (final lift) as outlined in Section 654.111(p). This bond may either be an amendment to the original Warranty to Complete Required Improvements bond posted at time of platting, or may be a new bond. If a new bond is posted, the original bond will be returned at the time of as-built drawing approval. The security may be provided to the City as a certified or cashier's check, an unconditional and irrevocable letter of credit, a surety bond, or combination thereof.

The Post-Construction Warranty Bond is to be furnished to secure the repair of the required improvements as a guarantee against faulty workmanship, construction and materials, third party damage to curb and gutter, asphalt pavement, drainage piping, structures, sidewalks, and application of the final wearing surface

improvements as shown on the plat during the bonding period. Said bond shall be submitted by the Applicant for both public and private subdivisions to the City for approval and forwarding to the Director and shall remain in force until released as stipulated below. If the City elects to repair and take remedial action to correct deficiencies during the warranty period, after a 60 days' written notice to the developer the cost will be drawn from the bond.

course, pursuant to subsection 654.111(p), and other required

owner, or assign shall provide evidence annually that the Post-Construction Warranty Bond continues in force until such time that the Director authorizes its release and return. The bond shall be released upon the later of either: obtaining ninety (90) percent of the Certificates of Occupancy ("CO") within that phase; or 24 12 months after the second lift (wearing course) is satisfactorily applied pursuant to subsection 654.111(p), in the applicable phase of the subdivision.

Two years after acceptance of the required improvements, Upon satisfactory application of the second lift, the Director may reinspect and reduce the amount of the Post Construction Warranty bond to 15% of the actual cost of the roadway second lift. For dedicated private roadways, re-inspection and release of the Post Construction Warranty bond may be requested any time after the installation of the final wearing surface course has been completed.

Section 2. Amending Section 654.111 (Design standards: streets), Chapter 654 (Code of Subdivision Regulations), Ordinance Code. Section 654.111, Ordinance Code, is hereby amended to read as follows:

CHAPTER 654. CODE OF SUBDIVISION REGULATIONS

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Sec. 654.111 - Design standards: streets.

- All new local streets in a residential subdivision that (\circ) are adjacent to lots that are of a size allowed in a Residential Low Density - 60 ("RLD-60") zoning district or smaller, including lots of that size or smaller within a Planned Unit Development ("PUD") District, shall have a minimum paving width of twenty-four (24) feet, not including curb and gutter. However, if the land is zoned as a Traditional Neighborhood Development ("TND") District, and an alley is provided relative to the street, then the dimensions for TND roadways shall apply.
- (p) A two-lift pavement system with regard to application of the wearing surface is required for all new local roads. Tack (prime) coat shall be required for multiple lifts. All infrastructure and the base course shall be constructed in accordance with applicable Subdivision Regulations and the warranty requirements of Section 654.110, however, the wearing surface course application shall be delayed in each phase of a single family or multi-family residential development until either:
 - (1) eighty percent (80%) of the units in that phase have received a Certificate of Occupancy; or
 - (2) two (2) years have passed since the first Certificate of Occupancy was issued in that phase.

To prevent unnecessary damage on accepted roadways, either public or private, temporary access for heavy construction vehicles and equipment (weighing 10,000 pounds or greater) shall be provided to each phase subsequent to the first phase of a development project in

such a manner as to prohibit construction traffic on any accepted subsequent phase until the application of the second lift of asphalt has been completed. If in the opinion of the developer and the Department no temporary access roadway can reasonably be provided, and the second lift is constructed, then the re-inspection request shall be delayed until the earlier of such time that the heavy construction traffic ceases, or if 90% of the Certificates of Occupancy have been issued.

Section 2. Amending Section 654.115 (Design standards: streets), Chapter 654 (Code of Subdivision Regulations), Ordinance Code. Section 654.115, Ordinance Code, is hereby amended to read as follows:

CHAPTER 654. CODE OF SUBDIVISION REGULATIONS

* * *

Sec. 654.115 - Design standards: access to the public right-of-way.

* * *

- (f) Access to nonresidential parcels. The following provisions shall be observed when providing access to nonresidential parcels:
 - (1) Where a nonresidential subdivision abuts or contains a designated major arterial a service drive shall be constructed to connect with the service drive of adjacent properties unless otherwise approved by the Director, or his or her designee. If adjacent service drives do not exist, construction of such drives shall be a credit used to offset and mitigate a development's traffic impact for the purposes of concurrency.

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- (f) Access to commercial and office use parcels. The following provisions shall be observed when providing access to commercial and office use parcels:
 - (1) Where a commercial or office use development abuts or contains a designated collector or higher functionally classified roadway, a service or access drive, lane or way ("service drive") shall be constructed to connect the properties adjacent to the collector or higher functionally classified roadway in order to provide for interconnectivity of traffic flow through and along parking lots and access roads leading to and from adjacent commercial or office use developments without the need to access the collector or higher classified roadway. A restrictive covenant regarding the requirement for interconnectivity, as approved by the Office of General Counsel, shall be filed in the public records of Duval County to provide notice to prospective buyers of properties subject to this Section.
 - shall be constructed in order to connect when the adjacent property or properties come into compliance. Until the adjacent property is developed to connect to the stub out, the stub out may be used for extra parking. The connection points of adjacent properties may be relocated as approved by the Planning and Development Department.
 - (B) Existing commercial or office use developments
 in place on the date of adoption of this

	Substituted and Rereferred 9/11/18
1	interconnectivity requirement that do no
2	contain the interconnectivity as required by
3	this Section, shall be brought into compliance
4	with this requirement under the following
5	<u>conditions:</u>
6	(i) When a new driveway connection permit is
7	required for the existing development:
8	(ii) When substantial enlargements or
9	improvements to the existing developmen
10	are undertaken. "Substantial" mean
11	within any three-year period, when the
12	total cumulative renovation of existing
13	development is equal to at least 5
14	percent of the assessed value of the lo
15	improvements (including structures and
16	parking and exterior areas but not the
17	value of the land) on the start of the
18	three-year period, according to the
19	Property Appraiser, or the total square
20	footage of a structure is expanded to 5
21	percent or greater, as well as an
22	cumulative square footage expansions
23	totaling 50 percent;
24	(iii) When a 25% or greater increase in
25	vehicle trip generation is attributable
26	to the new development, as compared to
27	the existing development, is documented
28	<u>or</u>
29	(iv) If the principal activity on the property
30	is discontinued for a consecutive period
31	of 365 days.

- Obstacle which would prohibit access to the service drive from a site's major parking area or prohibit sharing access drives for interconnectivity with adjacent properties shall be prohibited. This provision is not to conflict with or exempt a developer from complying with landscape and tree protection regulations.
- (3) Specific exemptions to, or abatement of, this provision may be granted by the Director, or his or her designee when the following conditions occur:
 - (A) physical constraints on a currently developed property prohibit the construction of a service drive which meets the City's design and clear zone standards; or
 - (B) the parcel required to provide interconnectivity requests an abatement based upon the use of the adjacent property as inconsistent with the character of the use requesting the delay. Inconsistent uses include adult entertainment facilities, dancing entertainment establishments, an establishment or facility which includes the retail sale and service of all alcoholic beverages including liquor, beer or wine for on-premises consumption or off-premises consumption or both that is not in conjunction with a restaurant, and similar uses. However, the area for the connection must be set aside and clearly noted on the site plan submitted as part of the 10-set review as being reserved specifically for interconnectivity, and upon termination of the

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inconsistent use, then the requirement to connect is established, and the abatement ends.

* * *

Section 3. Amending Sec. 744.110 (Street excavations; work in rights-of-way; permit; violations, civil penalties, enforcement and abatement), Chapter 744 (Street Construction Regulations), Ordinance Code. Sec. 744.110 (Street excavations; work in rights-of-way; permit; violations, civil penalties, enforcement and abatement) is hereby amended to read as follows:

Sec. 744.110 (Street excavations; work in rights-of-way; permit; violations, civil penalties, enforcement and abatement).

* * *

(C)

(1) For work conducted in the right of way which is less than 1,000 linear feet in scope, or is not part of proposed off-site improvement associated with approved development, the applicant shall meet the following requirements for surety. The applicant for a permit required by this Section shall, at the time of applying for a permit, file or have on file with the Director of Public Works an annual surety bond, or shall provide either: (1) a cash deposit, or (2) an unconditional and irrevocable letter of credit, which shall be effective for one year in the penal sum of \$5,000 in a form approved by the Office of General Counsel, so as to insure prompt payment of loss, damage, cost and expense that may be incurred by the City or an adjoining property owner in connection with the work, including cost of erecting and maintaining warning signals, barricades or other preventive measures to eliminate safety hazards and maintain traffic flow, by reason of the failure of the applicant to restore or repair damage to a public road, right-of-way or easement of the City or the

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failure of the applicant to comply with this Section and the conditions of the permit. The allowable forms of security are outlined further in subsection 654.110(d), Ordinance Code.

When the request is made for acceptance of the required improvements, the applicant shall provide security to the City, in one of the forms stated above, guaranteeing and warranting the workmanship and materials for a period of one (1) year from the date of completion of all work performed pursuant to the permit.

(2) For work conducted in the right of way which is 1,000 linear feet or greater in scope, or is part of proposed off-site improvement associated with approved development, the applicant shall meet the following requirements for surety. The applicant for a permit required by this Section shall, at the time of applying for a permit, file or have on file with the Director of Public Works an annual surety bond, or personal bond secured by or either: (1) a cash deposit, or (2) an unconditional and irrevocable letter of credit, which shall be effective for one year, in the penal sum of \$5,000 in the amount equal to one-hundred percent (100%) of the estimated total cost of the required improvements, as provided by the developer's State of Florida licensed engineer and approved by the Director. The surety bond and the letter of credit shall be in a form approved by the Office of General Counsel, so as to insure prompt payment of loss, damage, cost and expense that may be incurred by the City or an adjoining property owner in connection with the work, including cost of erecting maintaining warning signals, barricades and other preventive measures to eliminate safety hazards and maintain traffic flow, by reason of the failure of the applicant to restore or repair damage to a public road, right-of-way or

easement of the City or the failure of the applicant to comply with this Section and the conditions of the permit. The surety bond shall be enforceable by and payable to the City. During the process of construction, the Director may reduce the dollar amount of the bond, allow draws from the cash deposit, and allow reduction of the penal amount of the letter of credit on the basis of work completed, but in no case shall the reductions allowed provide for less than 15% of the total estimated cost of the improvement as security for the City.

When the request is made for acceptance of the required improvements, the applicant shall provide security a general warranty to the City in the amount equal to fifteen percent (15%) of the actual total cost of the improvements, in a form approved by the Office of General Counsel, guaranteeing and warranting the workmanship and materials for a period of one (1) year from the date of completion of all work performed pursuant to the permit. The allowable forms of security are outlined further in subsection 654.110(d), Ordinance Code, and shall be enforceable by and payable to the City.

* * *

Section 4. Effective Date. This ordinance shall become effective upon signature by the Mayor or upon becoming effective without the Mayor's signature.

Form Approved:

Office of General Counsel

Legislation Prepared By: Susan C. Grandin

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